



PROJECT MANAGER

Are you looking for a new challenge? Are you passionate about efficiency and food production?

We are seeking expressions of interest for **Project Managers** who would like to join our team in Melbourne. As a Project Manager at Wiley, you will have the opportunity to work on a wide variety of production processes across Australasia's diverse food manufacturing industry.

THE PERSON

- Minimum 10 years experience in construction industry
- Minimum of 5 years in a project management role with exposure to industrial and service-heavy commercial projects over \$20M
- Food manufacturing exposure is highly beneficial
- A Bachelor of Construction Management, Engineering or similar is an advantage
- The ability to interface and build a rapport with a variety of people
- Successful applicants will have enthusiasm to learn and contribute to the innovation across all aspects of what we do
- Those who join Wiley have a passion for quality, integrity, future focus, a sense of community and exhibit behaviour that empowers those they work with

THE POSITION

- Opportunity to manage and be involved directly in the design, construction and commissioning of production lines and facilities
- General project management and assist in contract administration
- Programming and forecasting
- Read and understand complex documentation, measure quantities and assist in the preparation of project estimates
- Preparation of tender packages and calling of tenders
- Assist in the preparation of project cost submissions
- Prepare construction program and monitor progress to ensure that the project is delivered on time
- Manage the project cost plans to estimate to ensure the project is delivered within budget
- Review finished work to ensure quality finish is achieved in line with specifications
- Oversee progress claims for work completed and refer disputed claims by sub-contractors to the Project Director or Business Operations Director for decision
- Opportunity to build and maintain relationships across Wiley and the food industry
- Our Project Managers are office-based with regular short-term travel required

THE DIFFERENCE

A fourth generation family company, Wiley lives by the mantra "Create a Better Future". Wiley is an integrated facility solutions business focused on delivering world class food processing facilities. As a multidisciplinary company in a specialist field, there are opportunities to learn a wide variety of skills. To learn more, please visit our website at www.wiley.com.au

*To apply for this role please email jobapplication@wiley.com.au
Shortlisted applicants will be contacted*